



# STAVELEY TOWN COUNCIL

Staveley Hall  
Staveley Hall Drive, Staveley  
Chesterfield S43 3TN  
[www.staveleytowncouncil.gov.uk](http://www.staveleytowncouncil.gov.uk)  
[info@staveleytowncouncil.gov.uk](mailto:info@staveleytowncouncil.gov.uk)  
Tel: 01246 473132

3 January 2023

To all Creditors of Staveley Town Council

Dear Creditor

## **NOTICE OF ADVERSE FINANCIAL POSITION**

I write to inform you that the Council is in a difficult position financially and, were it possible, would have likely declared itself bankrupt. As it is not possible for a local council to do this, the Council will continue to struggle on, but this means that there will be inevitable delays in making payments to existing creditors.

Whilst there are no formal mechanisms in place to support the Council through this very difficult period, we are doing everything that we can to try to resolve the situation quickly to enable us to make payments to creditors. I would provide assurance that we are not entering into any new contracts, or making purchases for anything that is not essential, to try to stabilise the position. In addition, we are looking at other cost saving measures in order to reduce outgoings so that we can meet our existing commitments.

I appreciate that you will have been waiting for a long time to receive payments against outstanding invoices and this is because the Council has been suffering from a negative cashflow for a number of years, which it has failed to address. However, as the new Town Clerk, I am seeking to resolve this in order that we may recover and meet our obligations.

Clearly, we cannot dictate your recovery methods but I would advise that, if we receive CCJs against the council we will not be able to obtain a bank loan to assist us in paying the invoices we have already received. This will mean that we are reliant on the next instalment of Council Tax and this will not come in until April 2023. In any event, whilst I will endeavour to make payments to creditors asap, I would like to manage expectations that the majority of bills will not be able to be paid until mid-April 2023 at the earliest. I sincerely apologise for this and hope to rectify things soon.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Sabrina Doherty', written over a horizontal line.

Sabrina Doherty  
Town Clerk and Responsible Financial Officer